

# Il Mandorlo <sup>ITALY</sup> Villa

www.mandorloitaly.com

## Rental Agreement

Thank you for choosing Il Mandorlo as your base in Southern Tuscany! We look forward to having you as our guest and experience all that Il Mandorlo and the surrounding area has to offer!

As we understand them, following are the details of your reservation. Please review and complete any missing information or correct any inaccuracies. Then, sign and return to the address indicated.

Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Phone # (prior to trip): \_\_\_\_\_

Arrival Date: \_\_\_\_\_

Contact Phone # (during trip): \_\_\_\_\_

Departure Date: \_\_\_\_\_

Please provide the names of the people joining you:

\_\_\_\_\_

\_\_\_\_\_

### Number of Guests:

Dates of Stay:							
Number of Guests:							
Extra Persons: (Number of Guests over 8)							

Base Weekly Rate: \_\_\_\_\_

Extra Person Charge (US\$20 per person over eight per night): \_\_\_\_\_

Total Weekly Rate: \_\_\_\_\_

Deposit Payment Amount (30% of Total Weekly Rate): \_\_\_\_\_

Deposit Payment Due Date: (within 15 days of booking to hold reservation): \_\_\_\_\_

Final Payment Amount: \_\_\_\_\_

Final Payment Due Date: (due 45 days prior to arrival): \_\_\_\_\_

### Deposit/Cancellation Policy:

**Deposit:** 30% of total booking is due within 15 days of booking. The remaining balance is due 45 days prior to arrival date.

**Cancellation:** Once deposit is made, if cancellation is requested prior to 45 days of your arrival date, even if booking is replaced with another, a cancellation fee of 50% of your deposit will be charged and the remaining deposit amount refunded. If cancellation is received within 45 days of arrival, no refund of any part of your rental fee will be given.

Please initial indicating you have reviewed and understand this page: \_\_\_\_\_

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### Arrival/Departure:

If you could provide us with your travel details it would be appreciated.

Approximate arrival time at Il Mandorlo: \_\_\_\_\_ (Check in is 4pm unless prearranged)

Approximate departure time from Il Mandorlo: \_\_\_\_\_ (Check out by 10am unless prearranged)

- Driving time from Rome is about 3 hours.
- Driving time from Florence is 1½ hours.

Contact Matt Phillips at 212-527-8030 or mphilips@wingedkeel.com prior to departure to arrange for keys. Once you get settled, please call the house manager Massimo at **39 3494 926 545 or 39 0577 845 226**. The house phone is located in the kitchen. He will set up a convenient time to come to Il Mandorlo and give you an orientation of the house, grounds, and surrounding area. He can also assist with setting up extra housekeeping or hiring of cooks during your stay.

### Housekeeping:

Linens and toiletries are provided and the house is well stocked with extras. You will receive a full house cleaning on the Wednesday of your stay. The cleaning includes washing of all linens, cleaning the bathrooms, kitchen and all common areas. Additional housekeeping can be arranged through Ruth if desired.

### Maximum number of guests:

The typical maximum number of guests at Il Mandorlo is eight. If your party exceeds eight, we ask for an extra person charge of \$20.00 per night.

### Pool:

The pool at Il Mandorlo is seasonal. It is generally open May through October.

### Pets:

Pets are generally not allowed at Il Mandorlo, but give us a call if you would like to discuss an exception.

### Mailing Address/Phone Number:

Il Mandorlo  
Cosona  
Pienza  
Siena 53026  
Italy

Phone and fax #: 0578 749 050. From US precede this with 011 39 for direct dial. (*Long distance calls are metered and can be reconciled with the Massimo, the house manager, upon your departure.*)

Please initial indicating you have reviewed and understand this page: \_\_\_\_\_

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## **Rental Agreement**

I understand that Il Mandorlo is not responsible for any valuables or personal items left on or in the premises during or after my stay. I further understand that I am personally liable for any missing contents from the villa and any charges or damages incurred during my stay. I hereby waive and release Il Mandorlo, its owners, employees and agents from any claim by or injury to me, my guests, and our personal property, or arising from my being on or using the villa.

I understand the terms of this agreement and agree to them:

**Renter Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Please mail this signed Rental Agreement, along with deposit check payable to Matt Phillips, to:

Il Mandorlo  
Matt Phillips  
1430 Broadway, 21<sup>st</sup> Floor  
New York, NY 10018  
Fax – 212-527-8099

*If there are any questions regarding any of the information outlined in this rental agreement, please contact Matt Phillips at [mphillips@wingedkeel.com](mailto:mphillips@wingedkeel.com) or 212-527-8030*

**Thank you again for choosing Il Mandorlo! We hope you have a wonderful visit!**

**[www.mandorloitaly.com](http://www.mandorloitaly.com)**

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